

CATHOLICCARE

Flexible Respite Co-ordinator (Children with Disability) - Full time 38hrs/week

CatholicCare invites applications from qualified persons to join a program funded through the Department of Ageing, Disability & Home Care (DADHC). The Flexible Respite for Children Program entails the planned, flexible and responsive provision of respite services to families with a child/ren or young person (0-18) with a disability. The position is primarily located at our Bankstown office with some time spent at our Liverpool office where the provision of respite services to Adults is run from. The program covers Inner West, South West and Regional South West Sydney (Macarthur).

Essential:

- Tertiary qualifications in Social Work/Sciences or relevant demonstrated equivalent experience.
- Experience in working with families with children &/or young people with a disability.
- Knowledge of child protection & OH & S issues.
- Strong negotiation & mediation skills.
- Computer literacy.
- Willingness to work in accordance with the Mission of CatholicCare.
- Current Drivers Licence and access to a comprehensively insured motor vehicle.

Highly Desirable:

- Experience in supervising staff.
- Experience in case management issues.
- Knowledge of local areas.

Salary:

- Social & Community Services Award (SACS), Grade 4 Year 1 – 4.
- Salary Packaging options available, including a motor vehicle.

Completed application package MUST be received in writing by Friday 29 May 2009 to:

Ms Maureen Eagles
Director, Children & Youth Services
CatholicCare
PO Box 3127 Bankstown Centro NSW 2200

For Application Package &/or Enquires: Karen Mikhael (02) 8709 - 9333
Child Protection and Prohibited Employment Legislation requires preferred applicants to be subject to Employment Screening.